ISTSS International Society for Traumatic Stress Studies

38th ANNUAL MEETING

November 9-12, 2022 | Atlanta Marriott Marquis

Affiliate Meeting Request Form

Due Date: September 30, 2022

Please complete one form for each function requested.
All forms must be received by September 30, 2022 to be considered and booked.

Please Note: Affiliate Group Events are not allowed to be scheduled during educational sessions.

Company Name

Contact Name

Address

City

State Zip

Country

Telephone Fax

Email

Type of Event:

☐ Meeting ☐ Hospitality Suite ☐ Other

Preferred Date of Event: _____

Preferred Time of Event: _____
Begin End

Estimated Number of Attendees: _____

Type of Setup:

☐ Classroom ☐ Rounds ☐ Theater
☐ Meeting ☐ Hollow Square ☐ U-Shape

Name of Event: _____

Purpose of Event: _____

Annual Meeting Schedule

Wednesday, November 9

Pre-Meeting Institutes	8:30 a.m. - 5:00 p.m.
Opening Session	6:30 p.m. - 8:00 p.m.

Thursday, November 10

General Sessions and Concurrent Sessions	8:00 a.m. - 6:00 p.m.
Welcome Reception	7:00 p.m. - 8:30 p.m.

Friday, November 11

General Sessions and Concurrent Sessions	8:00 a.m. - 4:30 p.m.

Saturday, November 12

General Sessions and Concurrent Sessions	8:00 a.m. - 3:00 p.m.

Please email this form to Debbie Jennings, ISTSS's Meeting Manager to confirm space and for information on publicizing your event at djennings@kellencompany.com.

When your event is approved and space availability is confirmed, you will be sent a confirmation email.

Please note: based on space restrictions, we may not be able to accommodate your request. If space is unavailable during your requested date or time, we will provide you with an alternative.